

University of Mobile
Access to University Records

The Family Educational Rights and Privacy Act (FERPA) prohibits release of student academic, disciplinary and financial records unless the student has granted signed permission for access. The student's privacy is also protected by FERPA. By signing this form the student grants permission to administrators to discuss academic matters, financial matters, and matters relating to student conduct with the parties listed below. This form constitutes official permission for the individuals named below to access academic, financial and financial aid records housed by the University of Mobile. This form is void without student signature.

Release guarantees **verbal** access only. Student's signature will be necessary for transcripts and other records that require formal written requests.

All permissions granted will stay in effect until revoked in writing by the student. It is the student's responsibility to revoke this permission following graduation or transfer to another institution..

Directory information is considered public and will be released upon request. Directory information includes name, address, telephone number, email, birth date, place of birth, major, athletics involvements, weight and height of athletes, dates of attendance, degrees awarded, and classification.

I give permission for the following person(s) to have access to my academic, financial, financial aid, or disciplinary records. Please check "Release to" or "Cancel release" before each name listed and circle relationship after each name listed.

PLEASE PRINT CLEARLY

(P = Parent, G = Guardian, S = Spouse, O = Other)

- Release to Cancel release _____ Relationship: Name P G S O
(Circle One)
- Release to Cancel release _____ Relationship: Name P G S O
(Circle One)
- Release to Cancel release _____ Relationship: Name P G S O
(Circle One)

Parent/Guardian student billing mailing address (if different from student): _____

Parent/Guardian e-mail address for student billing e-mail: _____
(Please print)

Print Name Student Number

Student Signature Date